

August 8, 2017

Arnold Irrigation District
Monthly Board Meeting

The meeting was called to order by Bill Grafton at 3:07 pm. Board members present were Bill Grafton, Marv Gage, Walt Warchol, Bren Hirschberg and Matt Steele. Office staff members present were Shawn Gerdes, Colin Wills and Juanita Harvey. Also present were Mark Reinecke, the District's attorney, Candi Fronk and Connor Price of Price/Fronk as well as Mike Fassett and Scott Wallace.

1. CANDI FRONK, CONNOR PRICE – PRICE/FRONK & CO. PRESENTING THE 2016 AUDIT: Candi noted that everything was clearly stated and the audit showed a good year. Candi stated that the office should get Quick Books software and check the bookkeeper's backup occasionally. The backup should be kept in a fire proof box.

Candi and Conner left after presenting the audit.

Marv motioned and Bren seconded his motion to approve the 2016 audit as presented. The vote was unanimous in favor.

2. APPROVAL OF THE JULY 2017 BOARD MEETING MINUTES: Marv motioned and Walt seconded his motion to approve the minutes with amendments as noted. The vote was unanimous in favor.
3. APPROVAL OF ACCOUNTS PAYABLE: Matt motioned to approve the accounts payable with the addition of the VALIC check which was omitted on the check register. Bren seconded his motion. The vote was unanimous in favor.
4. OPEN FORUM: Guests, Mike Fassett and Scott Wallace were present to address the board. Mike stated that over the last 2 months there has been an issue with the canal leaking and stated that the repairs the District makes don't work. He stated he found voids in the road and he hired Scott Wallace to do a soil analysis. He stated there were signs of leakage when a probe was placed in the road.

Mark interjected at this point to inform all present that a claim has been opened with SDAO and that Mike Fassett must move forward by speaking with SDAO.

Mike Fassett felt that this was an issue that required immediate attention. Scott's perspective was that this matter should be addressed once the water is off in the fall.

Mike and Scott left the meeting at 3:57 pm.

Shawn will give the information presented by Mike and Scott to SDAO and have them address this issue.

The District will look into hiring an engineer to do an analysis.

5. REPORTS:
 - a. MANAGER'S REPORT: Shawn reported that there was a lot of natural flow in the river. Per calculations there is still 168 cfs going past AID's delivery.

Bill inquired about the storage in Crescent. Shawn stated that he had asked Kyle Gorman at OWRD to make sure that AID was receiving the 1000 AF in storage. Per Kyle we were receiving the 1000 AF but only on paper.

- b. FIELD SUPERVISOR'S REPORT: Colin reported that this has been a good water year and water delivery is going smoothly with no complaints or issues. The District is offering 6.5 gpm/acre to anyone who is interested until mid-September.
- c. OFFICE REPORT: There aren't any changes in the amount and number customers owing from last month.

6. OLD BUSINESS:

- a. WATER BANK: All members of the DBBC have given their approval for AID to start a water bank. Shawn has asked Kurt Maag of Stoel Rieves to go ahead and start the paperwork.

Shawn stated there are informational NEPA meetings in Madras on Monday, August 14, 2017 from 2 – 4 pm and 6 – 8 pm. There is also another meeting on Tuesday, August 15, 2017 at the Deschutes County Forest Service office from 2 – 4 pm and 6 – 8 pm.

7. NEW BUSINESS:

- a. POLICY UPDATES: The District needs to make an update to the Public Records Request policy. It is recommended that our policy should state that requests be made only at one location, i.e. district email. This policy then needs to be posted on the website and in the office.

Juanita stated that Kurt Maag of Stoel Rieves did a presentation at the Office Manager's workshop. Shawn will speak to him about giving us an updated Public Records Policy to use.

Over the past few years there have been questions about when the meeting notices should be posted, how soon before and where. According to Kurt Maag, it is whatever our bylaws state. Juanita requested that the bylaws be amended to what is actually done at our District.

Also, the staff has always believed that if someone wants to be heard at a board meeting they need to notify the District one week in advance of their request so that they can be placed on the agenda. However, the bylaws or public meetings policy does not state that anywhere.

The board suggested that Juanita make the changes and present them to the board for approval.

- 8. ADJOURNMENT: The meeting adjourned at 5:10 pm

Matt Stute
Walt Warbel
Bob Werschbeger

ARNOLD IRRIGATION DISTRICT

Walt Warbel