

February 11, 2020
Arnold Irrigation District
Monthly Board Meeting

The meeting was called to order by Bren Hirschberg at 3:30 pm. Board members present were Bren Hirschberg, Walt Warchol, and Bob Schuur. Office staff members present were Colin Wills, Matt Maurer and Juanita Harvey. Also present were Mark Reinecke, the District's attorney and Todd Peplin from the Deschutes Soil & Water Conversation Board (DSWCB).

1. APPROVAL OF THE JANUARY BOARD MEETING MINUTES: Bob motioned and Walt seconded his motion to approve the minutes. The vote was unanimous in favor.
2. APPROVAL OF ACCOUNTS PAYABLE: Walt motioned and Bob seconded his vote to approve the accounts payable. The vote was unanimous in favor.
3. TODD PEPLIN – DSWCB RE: IWM (IRRIGATION WATER MANAGEMENT) WORKSHOP: Todd was in attendance on behalf of the DSWCB regarding the Irrigation Water Management (IWM) workshop. Since the "Living On A Few Acres" workshop is not offered any longer, DSWCB believe it is important to have a workshop for district patrons that will help them get started with their irrigation, answer questions, address problems, assist with energy saving projects including solar projects and which give patrons rebates for their on-farm projects.

There are currently 3 dates scheduled. March 7, 2020 is scheduled for Central Oregon Irrigation District (COID) patrons, March 14, 2020 is scheduled collectively for Swalley Irrigation District (SID), Tumalo Irrigation District (TID) and Arnold Irrigation District (AID) patrons and April 4, 2020 for Three Sisters.

There a currently 3 sponsors providing food for this event. Support is needed from all Districts. COID is assisting with the cost of the workshop pamphlet, mailing out of the pamphlet to their patrons and the venue.

In Bend, it's a little different because there are 3 groups of patrons that we are trying to accommodate for one workshop. Support is needed for this workshop in the way of dollars for the printout of the pamphlet, mailing of the pamphlet and the cost of the venue once a venue has been located for use.

SID has said they would not donate for this event. TID said they would donate and will pay a portion of SID's share. Currently, 2 venues that have been suggested are Mountain View High School or Cascades Academy in Tumalo. With printing of the event pamphlet, postage and cost of the venue divided by the 3 districts, our cost should be less than \$700. DSWCB will bill the districts directly.

Bren asked Colin if there was money in our Budget for this cost. Colin stated we did have the money and he felt this event was important.

The board authorized Colin to donate our portion for the event and costs.

4. REPORTS:
 - a. MANAGER'S REPORT: Colin went to the Special Districts Association of Oregon (SDAO) annual conference at Seaside last week and was able to get the conference fee paid for through an SDAO scholarship.

- i. WATER REPORT: Colin said that we started to run water through the canal between January 10th and 16th to melt out some of the snow and ice in the canal prior to the stock run. The actual stock run was started on the 19th.
 - ii. FINANCIALS: The financials are end of year. Bob said he would review the financials and let Colin know if he has any questions. In the future Financials will be provided to Board members prior to the meeting. It was suggested that the "Fraud Reimbursement" account name be changed to 9998 "Insurance Reimbursement".
- b. FIELD SUPERVISOR'S REPORT: Matt Maurer, new field supervisor reported that they had a successful stock run.

A lot of maintenance was completed before the stock run in preparation such as snow drift removal and hand cleaning.

After the stock run, they are scheduled to begin a piping project through the Rastovich property.

There has been a lot of equipment maintenance to keep us up to date and in compliance with Oregon Department of Transportation (ODOT).

Troy DeYoung from SDAO came to give drone training after the certification training but weather did not permit a flight.

Projects that are coming up are the re-build of the Goat Farm delivery and various other deliveries.

Matt and Max are currently studying for the commercial driver's license (CDL). James is the only one currently who has a CDL license.

- c. OFFICE MANAGER'S REPORT: Juanita reported that Jeff Sanseri, one of the people who had an encroachment on the District lava flow property came into the office before the meeting. He stated that since the District requested that he straighten out his proposed lot line from what he had requested, the area was much larger than what he had originally anticipated and therefore unaffordable for him. He proposed that he would put up for sale both small buildings that were on the District's lava flow property (apparently, they are moveable). If they aren't sold, he would move them himself to another area of his own property. He felt that this would all be complete by the end of May. The board requested that Juanita contact Mr. Sanseri and ask that he put his plan into writing and submit to the District.

Juanita has completed the online webpage training. Juanita will be able to start adding our items to the webpage. It will still be a month or so before we go live.

Juanita spoke with the managing company for the Local Government Investment Pool (LGIP) accounts. They went through the entire process of deleting, adding employees and board members to our LGIP accounts and how and what type of access permissions to give everyone. Juanita handed out registration forms to each board member to complete. These forms will be submitted to the managing company and they will contact the board members once they receive these forms so the board members can go ahead and set up each of their access individually.

Once all the updates have been made by the individuals on the accounts, Colin and Juanita can contact the managing company to change the names on the LGIP accounts so that they match the account names on the accounting level.

5. OLD BUSINESS:

- a. APPROVAL OF PERSONNEL HANDBOOK: Bob motioned to approve the newly revised employee handbook. Walt seconded his motion. The vote was unanimous in favor.
- b. RENTAL HOUSE: The tenant was served on Friday, February 7, 2020 with an eviction notice. A court date was set for Wednesday, February 19, 2020. If the tenant appears, she will have a chance to meet with counsel (on the District's behalf) and mediators to select a definite move out date. If the tenant does not appear, the District wins by default and the tenant will be served with a Notice of Restitution giving her a deadline move out date. If she is not out by the date on the notice, counsel will obtain a Writ of Execution and with this Writ she will be physically removed from the house.

6. OPEN FORUM: There weren't any items brought up for discussion.

7. ADJOURNMENT: The meeting adjourned at 5:23 pm.

ARNOLD IRRIGATION DISTRICT

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