

April 14, 2020
Arnold Irrigation District
Board Meeting Minutes

The meeting was called to order by Bren Hirschberg via Zoom meeting room at 3:11 pm. Board members present were Bren Hirschberg, Walt Warchol, Bob Schuur and Rob Rastovich. Office staff members present were Colin Wills and Juanita Harvey. Also present was Mark Reinecke, the District's attorney.

1. APPROVAL OF THE MARCH BOARD MEETING MINUTES: Bob motioned, and Walt seconded his motion to approve the minutes. The vote was unanimous in favor.
2. APPROVAL OF THE FEBRUARY 24, 2020 SPECIAL BOARD MEETING MINUTES: Even though the verbiage in the minutes for the last paragraph was given verbatim, it still did not seem clear and Colin suggested that these minutes not be approved until he and Mark had a chance to rewrite that paragraph for clarity. The board agreed.
3. APPROVAL OF ACCOUNTS PAYABLE: Walt motioned, and Bren seconded his motion to approve the accounts payable. The vote was unanimous in favor.
4. REPORTS:

a. MANAGER'S REPORT:

- i. FINANCIALS: The board was emailed copies of all the financial statements. Colin and Local Ledgers have been working to improve on the Cash Flow Statement. It will over time have 6 months tracking of expenses and cash receipts.

\$134,910 was transferred into the LGIP Piping Project account (which is 100% from the assessment base. A 2nd transfer was to put more money into the LGIP Operations account so that I can gain interest.

- ii. WATER REPORT: Wickiup is at 140,000 AF which is the same level it was last year at this time. Crane Prairie is also the same level it was last year at this time which is 47,700 AF.

Beginning Friday, April 17, 2020, Colin will start using the Natural Flow estimator and this will be especially helpful going into the 3rd week of June. We must carefully monitor our use of storage water, if any.

The Board may have to decide to decrease the delivery rate to 4.5 gpm and maybe put laterals on rotation.

Bren inquired what the lead time would be for the board to decide in a situation where we may have to decrease the rate. Colin indicated there is no lead time because the OWRD numbers for use of storage are 1 month behind which does not allow for any lead time.

Walt inquired what the indicator would be that would inform us as to what we need to do. Colin stated the numbers that are shown on the flow estimator will be the indicator.

Rob inquired if patrons could ask for voluntary shut off, a decreased rate and or rotation during that time? Colin suggested that early on we would send out a letter to patrons asking for voluntary shut off.

Since the District only has 5,000 AF of storage available in Crane Prairie, Walt inquired how long it would last. Colin stated it would last the District 2 ½ weeks.

Looking at the water report, Bren inquired if there was a reason for the order it was prepared. He asked if it would be easier to understand and follow if the number were shown going down the river in a linear progression. Colin stated he could make the changes to the report for next month's meeting.

- b. FIELD SUPERVISOR'S REPORT: Since Matt was busy in the field, Colin gave Matt's report. Jeremy Giffin at the local Water Resources Department is running a tight ship this year. Requests for adjustments by our patrons will be made in 24 to 48 hours. The District is to call Jeremy with the water acres it will be pulling from the river each day so Jeremy can keep an accounting of water so junior water right holders are not injured.

The headgate at the river was opened on Sunday, April 12, 2020 and so far everything is going well. Colin went over the maintenance projects that were completed since last month.

Matt completed the Drone SOP (standard operating procedures). Matt will be taking his Class A CDL test on April 24th.

- c. OFFICE REPORT: The District Temporary Transfers for 2020 have been submitted to Jeremy Giffin at the local Water Master's office and the leases have been submitted for this year. The new webpage is complete, but we need more content to add to the page. Patrons can leave email messages on the webpage for the District. Bren noted that there should be a section on the web page for patron education regarding specifically piping but also other important educational information.

As of today, there is \$142,000 left owing for 2020 assessments. The board offered to extend the payment due date for 2020 assessments until May 31, 2020. On June 1st, interest will begin to accrue and headgates will be shut off for no-payment. Bren asked Mark if the board needed to amend the charges and collections resolution to coincide with the changes made due to COVID-19. Mark stated that we did not need to because we have some leniency when making these types of changes to the collections of assessments.

Juanita is inputting all the transfer and lease numbers into the data base, so all information is in the system. Over the next month Juanita will be sending out new patron packets, correcting any coding for any transfer and lease funds received from patrons, uploading all transfer maps and working with Parametrix on the mapping audit.

5. OLD BUSINESS: Bren inquired about some of the cancelled events. Was there any type of reimbursement possible for the funds donated by the District for the Water Management Workshop? Colin stated that there would not be because the money the District donated was for advertising and postage.

The District did receive reimbursement back for the reservations made for board members and staff to attend the HCP (Habitat Conservation Plan) City Club of Bend event. Per Mark, The City Club is still looking into rescheduling this event for another date.

The rental house is complete and ready to rent. Colin will be posting the ad and we have Northwest Screening ready to work with us in screening all applicants. We hope to have the house rented by May 1st.

6. NEW BUSINESS: Bren suspended the regular meeting session and called an Executive Session to order pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body regarding litigation likely to be filed.

At 4:21 pm Bren called the regular session back to order.

7. OPEN FORUM: There weren't any items brought up for discussion.
8. ADJOURNMENT: The meeting adjourned at 4:24 pm.

ARNOLD IRRIGATION DISTRICT

