

January 12, 2021  
Arnold Irrigation District  
Annual Board Meeting  
Board of Equalization  
Monthly Board Meeting

1. This meeting was held via Zoom. The annual meeting was called to order by Bren Hirschberg at 3:05 pm. Board members present were Bren Hirschberg, Walt Warchol, Bob Schuur, and Rob Rastovich. Office staff members present were Colin Wills, Matt Maurer, and Juanita Harvey. Also present were Mark Reinecke, the District's attorney and Todd Peplin of the Deschutes Soil and Water Conservation District (DSWCD).
2. BOARD MEMBERS ELECTED AND APPOINTED: Walt motioned to appoint Rob Rastovich as board director for Zone 4 and Bren Hirschberg as board director for Zone 2. Bob seconded his motion.
3. ANNUAL MEETING BOARD ORGANIZATION: Referencing the minutes of the January 14, 2020 meeting as required under ORS 545.181, the Board of Directors agreed to meet this day.
  - a. As required under ORS 545.181(a), the board shall elect a President and Vice-President from their number and appoint a Secretary, who will hold office during the pleasure of the board. Rob moved to keep the elected officers in their current positions. Bren Hirschberg as Board President, Bob Schuur as Vice-President, and Walt Warchol as Board Secretary. Bob seconded his motion. The vote was unanimous in favor.
  - b. As required under ORS 545.181(b), the board shall establish the time for regular monthly meetings of the board. Bren motioned to keep the current date and time which is the 2<sup>nd</sup> Tuesday of each month at 3:00 pm. Walt seconded his motion. The vote was unanimous in favor.
  - c. As required under ORS 545.181(c), the board shall establish, by resolution, the date of the next Annual Organization Meeting of the district. Bob motioned and Rob seconded his motion to schedule the next organization meeting on January 11, 2022 at 3:00 pm. The vote was unanimous in favor.
  - d. As required under ORS 545.181(d), the board shall establish the date the board shall next meet as a Board of Equalization. Bob motioned and Rob seconded his motion to schedule the next board of equalization meeting to be held on January 11, 2022 to run concurrently with the regular monthly board meeting on that date. The vote was unanimous in favor.
4. BOARD OF EQUALIZATION AND REGULAR MONTHLY MEETING: The board will hear from patrons present regarding the assessment roll. If no patrons are present for matters regarding the Board of Equalization, the regular monthly meeting will be called to order. The

Board of Equalization and the regular monthly meeting will run concurrently. If any patrons join the meeting during the regular monthly meeting, the board President will suspend the regular monthly meeting, calling the Board of Equalization back in session to deal with matters regarding assessments prior to continuing with the monthly board meeting.

Bren called the Board of Equalization to order. There were no patrons who requested to be present via Zoom to discuss matters regarding the Board of Equalization. Bren then called the regular monthly meeting to order.

5. Todd Peplin – DSWCD (Deschutes Soil and Water Conservation District) – Update of the Lundy Lateral piping project: Todd shared his screen to show his presentation. In 2018 DSWCD applied for a grant which they were awarded in 2019. The grant was for the evaluation of developing conservation projects. The design grant will hopefully shed light on these projects which will then be given grants to do the project.

The Lundy Lateral project would be to convert their ditch (private ditch) to pipe. The length of the ditch is from 2,000 to 4,000 feet. The ditch is lengthy, some loamy sand and quite rocky in places. There are 8 patrons on this lateral. They may straighten the lateral when placing the pipe and leave as is.

Involved in the project are the patrons, AID, Black Rock Consulting, DSWCD and NRCS.

The preliminary field investigation has been completed. Survey work will be scheduled for January and February. The design phase will occur in May. A water loss analysis will take place in April and May and the project grant should be completed in June. At this point they will be seeking funding for the implementation.

Rob inquired why this canal had been chosen? Todd stated it was landowner driven because it is a private canal.

The next inquiry was if this was a private lateral, why is AID involved. The answer was that it is the District's delivery which delivers water to this private lateral and it is an AID water right.

Todd exited the Zoom meeting at 3:38 pm.

6. APPROVAL OF DECEMBER BOARD MEETING MINUTES: Bob motioned, and Rob seconded his motion to approve the minutes. The vote was unanimous in favor.
7. APPROVAL OF ACCOUNTS PAYABLE: Walt motioned, and Bob seconded his motion to approve the accounts payable. The vote was unanimous in favor.
8. REPORTS:
  - a. MANAGER'S REPORT: Colin reported that Wickiup and Crane Prairie have less water than last month. Crescent Lake is at 27%. We need snow, precipitation, and colder temperatures. The snowpack is at 88% of normal. In December it was at 87%.

The District sold one of the pick-ups and received a liability credit for the insurance on that vehicle.

We received a Best Practices discount for our SDIS insurance. Bren asked about the large annual payment. Per Colin, the annual payment is large but has not been a problem and we probably would not receive a discount if we made payments.

The profit/loss versus the actual operational income is at 100% as of November. Admin expenses (office supplies) are down because Juanita has been working from home. General counsel costs are \$23,000 for the year and canal systems and maintenance is at 213% because of the shot-crete projects. The communications line item is at 212%. A new PC was purchased for Matt's use and a new security system was purchased and installed. The PC was covered under the COVID grant. The COVID grant monies are all exhausted now so there will be no further grant funds from this. With the Safety and Security Grant, we purchased a safety lift for the larger equipment. The office maintenance is also high because of the chip seal of the property driveway and parking lot.

- b. FIELD SUPERVISOR'S REPORT: Matt reported the crew has had 3 solid weeks of work in. December 30<sup>th</sup> the Main canal cleaning was complete. They are now working on cleaning the Sundance lateral and the Brandon lateral.

This week they have started the construction of check walls in the main canal and have been refurbishing the equipment at the head works.

Safety training this month was OSHA COVID training.

- c. OFFICE REPORT: Juanita reported that she is working on new patron packets (there are many new patrons in the District).

Also, on the task list is the OWRD certificate audit. The audit is taking a lot longer than expected because our certificate indicates owners, tax lots and water right by quarter-quarter section. The county has undertaken a large re-mapping project of the tax lots. Since our records must match the county records, many tax lot numbers must be changed in our database and paper files to match those of the county before we can input this information into the audit spreadsheet. Juanita also must change landowner names and match the water rights to current water rights of each tax lot (based on water rights transfers).

Juanita is preparing for the many District temporary water transfers which will be submitted this year, along with instream leases.

- 9. OLD BUSINESS: There were no old items of business brought up for discussion.

10. NEW BUSINESS:

- a. INCIDENTAL TAKE PERMIT: We received our Incidental Take Permit (ITP) through the Habitat Conservation Plan (HCP). This was 12 years in the making. There were no real negative comments to HCP.
- b. RENTER: Our current renter's husband (lives in Roseburg) lost his job, and she cannot afford the rent of this house and the mortgage in Roseburg. There is still 1 ½ - 2 months remaining on her lease. We cannot really charge her because she is breaking her lease because there is still a moratorium for renters (because of COVID) until the end of June.

With the next renter, we will try to rent the house for at least \$1,800/month. We cannot raise the rent unrealistically for an existing renter, but you can raise the rent for the house for a new tenant based on the renting market.

- 11. OPEN FORUM: Mark noted that one patron who had a lien filed on his property and faced foreclosure has paid through his mortgage company. Others have been notified but have not paid.

Marjorie Miller who made a request to the board regarding her property on Windsong Lane is no longer an issue since that property has sold since her request and has closed.

- 12. ADJOURNMENT: Bren motioned to adjourn the regular monthly meeting, the board of equalization and the annual meeting at 4:45 pm.

ARNOLD IRRIGATION DISTRICT

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_