

Arnold Irrigation District

January 16, 2024

Annual Meeting
Board of Equalization
Monthly Board Meeting

The meeting was called to order at 3:00 pm by Bob Schuur. Board members present were Bob Schuur, Walt Warchol, Jon Smith, Roger Fadness, and Rob Rastovich by phone. Staff members present were Chris Webb, and Juanita Harvey. Also present was patron Steve Keffer, the District's attorney Mark Reinecke, and COID District Manager Craig Horrell.

1. ANNUAL MEETING CALLED TO ORDER: The annual meeting was called to order by Bob Schuur.
2. BOARD MEMBERS APPOINT DIRECTOR FOR ZONE 4: Bob moved to appoint Rob Rastovich as Director for Zone 4. Jon seconded the motion. The vote was unanimous in favor.
3. BOARD ORGANIZATION: Referencing the minutes of the January 10, 2023 meeting as required under ORS 545.181, the Board of Directors agreed to meet this day.
 - a. As required under ORS 545.181(1), the board shall elect a president and vice-president from their number and appoint a secretary, who shall hold office during the pleasure of the board. Roger motioned to appoint all three current directors with their current positions to continue in their positions. Jon seconded his motion. The vote was unanimous in favor.
 - b. As required under ORS 545.181(b), the board shall establish the time for the regular monthly meetings of the board as required under ORS 545.185. Bob motioned, and Roger seconded his motion to continue to hold the Board meetings on the 2nd Tuesday of each month at 3:00 pm.
 - c. As required under ORS 545.181(c), the board shall establish, by resolution, the date of the next annual organizational meeting of the district. Bob motioned, and Jon seconded his motion to hold the next annual meeting on Tuesday, January 14, 2025. The vote was unanimous in favor.
 - d. As required under ORS 545.181(d), the board shall establish the date the board shall next meet as a board of equalization under ORS 545.418. Jon motioned, and Bob seconded his motion to hold the next board of equalization on Tuesday, January 14, 2025.

4. BOARD OF EQUALIZATION AND MONTHLY BOARD MEETING: At this time the annual meeting will adjourn and the Board of Equalization and the Monthly Board meetings will be called to order. The board will hear from patrons present regarding the assessment roll. There weren't any patrons present for matters regarding the Board of Equalization. The monthly Board Meeting was called to order. The Board of Equalization and the Monthly Board Meeting will run concurrently. If any patrons arrive during the course of the monthly meeting, the president will suspend the monthly board meeting, call the Board of Equalization back in session to deal with matters regarding assessments prior to continuing with the monthly board meeting.
5. APPROVAL OF THE DECEMBER 2023 BOARD MEETING MINUTES AND THE DECEMBER 28, 2023 SPECIAL MEETING MINUTES: Jon motioned, and Roger seconded his motion to approve the December regular monthly meeting minutes and the December 28, 2023 meeting minutes. The vote was unanimous in favor.
6. APPROVAL OF ACCOUNTS PAYABLE: Walt motioned, and Jon seconded his motion to approve the accounts payable. The vote was unanimous in favor.
7. MANAGER'S REPORT:

- a. WATER REPORT: Everything has changed because of the weather conditions. Stream flows are 78% of average, and the snowpack is at 85%. This year will most likely be declared a drought year once more. Craig mentioned that last year he wrote his letter to request a drought declaration on 2/15/23.
- b. FINANCIAL REPORT: The overall year-end is to be as expected with a \$9,000 profit in operations. Reimbursements come in after expenditures.

There will be a 4.8% increase in premiums. Property insurance rates have gone up. The premium will be \$1,800 more this year as proposed.

Flume insurance is a question once more. Jon felt that a professional assessment of the flume would be dollars well spent. Jon said it would show us where the flume is vulnerable. Bob stated we could do that or insure for a fixed amount.

It was suggested that we put in a call to SDIS Marcus Pitts or an independent engineering company to have the flume assessment completed.

Chris will be ordering more flume sections to make repairs as necessary.

- c. MODERNIZATION PROJECTS:
 - i. MAIN CANAL PROJECT: We are still waiting on the agreement with the landowners for power at Sholes Rd.

The piping was buried all the way to the intake. Fifteen turn out connections are complete from the staging area to the east. They are now heading west. Jon stated that he wished the project update included where the status of the project was.

- ii. DIVERSION GATE AUTOMATION & WATER MEASUREMENT: The next step is getting cellular for automated head gate.
- d. WATER MARKETING REPORT:
 - i. GW MITIGATION PROPOSAL TO AVION AND CITY OF BEND:
 - CITY OF BEND PROPOSAL: Bob moved to approve the terms in the draft sheet and have Steve Johnson move forward with the transaction. Roger seconded his motion. The vote was unanimous in favor.
8. FIELD SUPERVISOR'S REPORT:
9. OFFICE REPORT:
 - a. ASSESSMENTS: Assessments are slowly coming in. They will start coming in more frequently during the month of February.
 - b. TRANSFERS: Juanita is still working on water transfers.
 - c. REMNANT PARCELS: There are still only a handful of patrons whose water rights were declared remnant parcels and still have not quitclaimed their water right back to the District. They are in their 4th year of non-use.
 - d. EASEMENT RELEASES AND ENCROACHMENTS: In 2021 an easement release was recorded but Juanita had been given the incorrect legal description. Juanita re-recorded with the correct legal description.
 - e. PREPARING FOR OFFICE PERSONNEL: Juanita continues preparation for new part-time office personnel.
10. OLD BUSINESS:
 - a. APPROVAL TO PURCHASE KUBOTA FRONT-END LOADER: The loan is considered a lease until it is paid off. Lease to own at 4.7 or 4.8% interest. Bob motioned and Jon seconded his motion to sell the old loader as a trade-in and purchase the new one. The vote was unanimous in favor.

11. NEW BUSINESS:

- a. APPROVAL TO CHANGE CHRIS WEBB'S TITLE TO MANAGER OF OPERATIONS WITH WAGE INCREASE: Bob motioned and Walt seconded his motion to change Chris' title to "Manager of Operations" and increase his pay to \$45.00/hour. The vote was unanimous in favor.
- b. SNOW BLOWERS: Chris brought to light the problem we have with the two snow blowers we have. They cannot handle the amount of snow we have to remove. They are constantly breaking down and we are spending more on their repair than they are worth. Jon asked Chris to research an attachment for the Kubota loader we are about to purchase.

12. OPEN FORUM: There were no items brought up for discussion.

13. ADJOURNMENT OF BOARD OF EQUALIZATION: Bob motioned to adjourn the Board of Equalization.

Steve Keffer left the meeting at this time.

14. EXECUTIVE SESSION: At this time Bob called to suspend the regular session and call to order an Executive Session pursuant to ORS 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent, and pursuant to ORS 192.660(2)(h) to consult with our attorney regarding our legal rights and duties in regard to current litigation that is more likely than not to be filed.
15. ADJOURNMENT: The meeting was called back to order at 5:25 pm from the executive session. At this time Bob motioned to adjourn the regular meeting. Roger seconded his motion. The vote was unanimous in favor.