

May 12, 2020  
Arnold Irrigation District  
Board Meeting Minutes

The meeting was called to order via Zoon conference by Bob Schuur at 3:05 pm. Board members present were Bob Schuur, Rob Rastovich and Walt Warchol. Office staff members present were Colin Wills, Matt Maurer, and Juanita Harvey. Also present was Mark Reinecke, the District's attorney.

1. APPROVAL OF APRIL BOARD MEETING MINUTES: Rob motioned, and Walt seconded his motion to approve the minutes. The vote was unanimous in favor.
2. APPROVAL OF THE FEBRUARY SPECIAL MEETING MINUTES: Walt motioned, and Rob seconded his motion to approve the minutes. The vote was unanimous in favor.
3. APPROVAL OF ACCOUNTS PAYABLE: Walt motioned, and Rob seconded his motion to approve the accounts payable. The vote was unanimous in favor.
4. REPORTS:
  - a. MANAGER'S REPORT:
    - i. WATER REPORT: The Daily Water Reading report was revised so the names of the gauging sites started with the first site in the river and followed the flow which made it easier to follow and understand.

Crane Prairie was up to 46,000 which is a good sign. The Little Deschutes spiked but has now gone down. There probably won't be any further spikes for the remainder of the season.

The flow estimator report was discussed. Colin will work on the report each week and send it to the board.
    - ii. FINANCIALS: The cost comparison report needs more work but as it is today, the only thing in the cost comparison that is noticeable is the dollar amount the District had to put out to make the rental house rentable again. The house is now rented out.
  - b. FIELD SUPERVISOR'S REPORT: The season start up was successful. Matt has been spending a lot of time in the field assisting and training the two new ditch riders.

At the beginning of the season, Matt was communicating what Arnold's water needs were each day to Jeremy Giffin, Water Master at the local Oregon Water Resources Department and Gary Calhoun, Operation Manager at North Unit Irrigation District.

Between water adjustments, the crew has been working on canal maintenance issues. Seepage at the Pape property other small sink holes have been located and repaired.

Matt passed his CDL permit test.

Walt inquired if the staff holds safety meetings. Matt assured him that apart from March (with the uncertainty of COVID and social distancing issues) safety meetings are held each month. April's safety meeting was pertaining to distracted driving.

Walt asked that Matt include the topic of the monthly safety meeting in his monthly supervisor's report.

- c. **OFFICE REPORT:** Juanita reported that statements were sent out with notices attached to all patrons who still had outstanding balances. The notice informed them that the extended due date of May 31<sup>st</sup> was approaching and that on June 1<sup>st</sup>, interest would begin accruing and water would be shut off to patrons who had unpaid balances.

Juanita is still working from home mostly updating transfer and lease information in the database, mailing out new patron packets, and getting transfers ready for the end of the year and next year.

5. **NEW BUSINESS:**

- a. **EXECUTIVE SESSION:** Bob called to suspend the regular meeting session and call an executive session to order pursuant to ORS 192(2)(h) to consult with counsel concerning the legal rights and duties of a public body regarding litigation likely to be filed.

At 4:41 pm, Bob called the regular session back to order. There were no further new items of business to discuss.

6. **OLD BUSINESS:** There weren't any old business brought up for discussion.

7. **OPEN FORUM:** Bob stated that he has put his name in for a Deschutes County Planning Commission position and asked the board and Mark if they felt there would be any conflicts if he were to attain a position on the Planning Commission. All agreed that there shouldn't be any conflict.

8. **ADJOURNMENT:** The meeting adjourned at 4:49 pm.

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